

Roll Number		
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Code Number	A
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**INDIAN SCHOOL MUSCAT  
FINAL TERM EXAMINATION  
BUSINESS ADMINISTRATION**

**Sub. Code: 833**

**CLASS: XI**

**10.02.2019**

**Time Allotted: 3 Hrs**

**Max. Marks: 60**

**General Instructions:**

1. All questions are compulsory.
2. There are total 19 questions in all.
3. Marks for each question are indicated against it.
4. Answer should be brief and to the point.

1. How can we remove the hindrances of place and risk in a trade? 1
2. What is a partnership? 1
3. What do you mean by production control? 1
4. How can we achieve specialization through organization? 1
5. What difference do you find between industry and commerce? 2
6. Differentiate between loyal and discount consumers. 2
7. Briefly explain internal and personalized correspondence. 2
8. Explain the different types of business operations. 3
9. Why is it important to analyze the business environment? 3
10. What is line or scalar organization? Give two advantages. 3
11. Explain the important decisions to be taken by a finance manager. 3
12. What are the characteristics of services? 4
13. What are the features of organization? 4

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|---|---|
| 14. Differentiate between a private company and a public company.       | 4 |
| 15. Explain any four principles of business correspondence.             | 4 |
| 16. Explain the dimensions of business environment.                     | 5 |
| 17. What are the features of joint stock company?                       | 5 |
| 18. Explain the functions of Human Resource Management.                 | 6 |
| 19. What is a formal group? Explain different stages in group dynamics. | 6 |

**End of the Question Paper**

Roll Number		
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Code Number	B
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FINAL TERM EXAMINATION  
BUSINESS ADMINISTRATION**

**Sub. Code: 833**

**CLASS: XI**

**10.02.2019**

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- |   |   |
|---|---|
| 1. How can we remove the hindrances of time and finance in a trade?     | 1 |
| 2. What is a committee organization?                                    | 1 |
| 3. Define a 'joint stock company'.                                      | 1 |
| 4. What do you mean by mass production?                                 | 1 |
| 5. Differentiate between external and sales correspondence.             | 2 |
| 6. Who are impulsive and need based consumers?                          | 2 |
| 7. Differentiate between business operations and operations management. | 2 |
| 8. What are the different economic activities?                          | 3 |
| 9. Briefly explain the importance of business environment.              | 3 |
| 10. Explain functional organization with two advantages.                | 3 |
| 11. Explain the role of information technology in modern organization.  | 3 |
| 12. Differentiate between a product and service.                        | 4 |
| 13. Give the importance of organization.                                | 4 |

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|-----|---|---|
| 14. | What are the steps in the formation of a company?                             | 4 |
| 15. | Explain any four rules to be followed in business correspondence.             | 4 |
| 16. | Describe the features of 'partnership'.                                       | 5 |
| 17. | Explain the different external environmental forces of a business.            | 5 |
| 18. | Explain the functions of a finance manager.                                   | 6 |
| 19. | What is a functional group? Explain the different types of leadership styles. | 6 |

**End of the Question Paper**