

INDIAN SCHOOL MUSCAT FINAL TERM EXAMINATION BUSINESS ADMINISTRATION

Sub. Code: 833

CLASS: XI 10.02.2019

Time Allotted: 3 Hrs

Max. Marks: 60

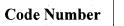
General Instructions:

- 1. All questions are compulsory.
- 2. There are total 19 questions in all.
- 3. Marks for each question are indicated against it.
- 4. Answer should be brief and to the point.

1.	How can we remove the hindrances of place and risk in a trade?	1
2.	What is a partnership?	1
3.	What do you mean by production control?	1
4.	How can we achieve specialization through organization?	1
5.	What difference do you find between industry and commerce?	2
6.	Differentiate between loyal and discount consumers.	2
7.	Briefly explain internal and personalized correspondence.	2
8.	Explain the different types of business operations.	3
9.	Why is it important to analyze the business environment?	3
10.	What is line or scalar organization? Give two advantages.	3
11.	Explain the important decisions to be taken by a finance manager.	3
12.	What are the characteristics of services?	4
13.	What are the features of organization?	4

14.	Differentiate between a private company and a public company.			4
15.	Explain any four principles of business correspondence.			4
16.	Explain the dimensions of business environment.			5
17.	What are the features of joint stock company?			5
18.	Explain the functions of Human Resource Management.			6
19.	What is a formal group? Explain different stages in group dynam	ics.		6

End of the Question Paper





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1.	How can we remove the hindrances of time and finance in a trade?	1	
2.	What is a committee organization?	1	
3.	Define a 'joint stock company'.	. 1	
4.	What do you mean by mass production?	1	
5.	Differentiate between external and sales correspondence.	2	
6.	Who are impulsive and need based consumers?	2	
7.	Differentiate between business operations and operations management.	2	
8.	What are the different economic activities?	3	
9.	Briefly explain the importance of business environment.	3	
10.	Explain functional organization with two advantages.	3	
11.	Explain the role of information technology in modern organization.	3	
12.	Differentiate between a product and service.	4	
13.	Give the importance of organization.	4	

14.	What are the steps in the formation of a company?	4
15.	Explain any four rules to be followed in business correspondence.	4
16.	Describe the features of 'partnership'.	5
17.	Explain the different external environmental forces of a business.	5
18.	Explain the functions of a finance manager.	6
19.	What is a functional group? Explain the different types of leadership styles.	6

End of the Question Paper